The APA/AP over discipline has been given a hard copy and a flash drive of all documents covered on the Assistant Principal Meeting on August 7th, at KHS. The AP that is the point of contact/responsible for all discipline matters acknowledges that he or she received these items and they are to return to their school after this training and brief their principal and provide every administrator on their school team with a copy of the flash drive on their computers for future reference.

Administrator over Discipline: Faye C. Wilson

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| School Name: |  |
| School Phone Number: |  |
| Principal: | Cell Number: |
| APA: | Cell Number: |
| APC: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| AP II: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dean: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Cell Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Dean: | Cell Number: |
| Dean: | Cell Number: |
| Assistant Principal responsible for all Discipline data entry into Focus:  Assistant Principal responsible for all corrections into Focus:  Assistant Principal responsible for Alt. Ed and Expulsion paperwork: |  |
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